



RILEY COUNTY POLICE

VOLUNTEERS IN POLICE SERVICE

APPLICATION



Please fill out completely or the application may not be processed. If any section does not apply to you, please indicate by writing "N/A." The Riley County Police Department appreciates your interest in serving and commends your spirit to volunteer.

PERSONAL INFORMATION:

NAME: [LAST]	[FIRST]	[MIDDLE]
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MAIDEN NAME, FORMER MARRIED NAME or ALIAS:

ADDRESS: [STREET]	[CITY]	[STATE]	[ZIP CODE]
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PREVIOUS ADDRESSES (<i>Last Five Years</i>): [STREET]	[CITY]	[STATE]	[ZIP CODE]
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PHONE #'s: [HOME]	[WORK]	[CELL]
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EMAIL:	SOCIAL SECURITY NUMBER:
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DATE OF BIRTH: [Month/Day/Year]	STATE OF BIRTH	SEX: <input type="checkbox"/> Male <input type="checkbox"/> Female
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RACE (For background check identification only);

Caucasian Native American Hispanic
 African American Other (specify) _____

AVAILABILITY *[Volunteers are required to work a minimum of 16 hours per month]*

INDICATE THE TIMES OF DAY YOU ARE AVAILABLE TO VOLUNTEER:

Mornings (08:00 - 12:00) Afternoons (12:00 - 16:00) All Day

INDICATE THE DAYS OF THE WEEK YOU ARE AVAILABLE

Monday Tuesday Wednesday
 Thursday Friday

TELL US A LITTLE ABOUT YOU:

WHAT TYPE OF JOB ACTIVITIES DO YOU ENJOY?

WHAT TYPES OF JOB ACTIVITIES DO YOU DISLIKE?

SPECIAL SKILLS YOU FEEL WOULD MAKE YOU AN ASSET TO RCPD (e.g. Computer Programs, etc.)

PLEASE TELL US WHY YOU WISH TO VOLUNTEER YOUR TIME TO THE RILEY COUNTY POLICE DEPARTMENT. (Use other sheet if necessary)

SELECT WHICH VOLUNTEER POSITION(S) YOU ARE INTERESTED IN APPLYING FOR:

Clerical/Administrative Services Volunteer

Duties may include: Data entry, answering phones, assisting walk-ups, filing, and completing surveys.

Maintenance Services Volunteer

Duties may include: Driving fleet vehicles to and from routine maintenance appointments and washing cars.

Custodial Services Volunteer

Duties may include: Vacuuming, trash collection, and stocking paper products in bathrooms.

Evidence/Supply Services Volunteer

Duties may include: Conducting inventories, restocking, shopping, delivering orders, and data entry.

CRIMINAL HISTORY AND DRIVING RECORD:

KANSAS DRIVERS LICENCE #:	HAS YOUR LICENSE EVER BEEN SUSPENDED OR REVOKED? <input type="checkbox"/> Yes <input type="checkbox"/> No
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HAVE YOU EVER BEEN CONVICTED OF A CRIME (Including Misdemeanors)?
 Yes No

IF YES, EXPLAIN:

LIST ALL TRAFFIC CITATIONS AND ACCIDENTS FOR THE PAST TWO YEARS:

EDUCATION BACKGROUND AND MILITARY EXPERIENCE:

EDUCATION: (Grade or Degree Completed)

MILITARY SERVICE: [BRANCH OF SERVICE]	DATES OF SERVICE	HIGHEST RANK HELD
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REFERENCES:

DO **NOT** USE FAMILY MEMBERS AS REFERENCES. LIST FOUR (4) INDIVIDUALS YOU HAVE KNOWN FOR AT LEAST 5 YEARS. (Please list name, complete address with zip code, and telephone number.)

REFERENCE 1: NAME	PHONE NUMBER
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ADDRESS: [STREET]	[CITY]	[STATE]	[ZIP CODE]
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REFERENCE 2: NAME	PHONE NUMBER
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ADDRESS: [STREET]	[CITY]	[STATE]	[ZIP CODE]
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REFERENCE 3: NAME	PHONE NUMBER
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ADDRESS: [STREET]	[CITY]	[STATE]	[ZIP CODE]
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REFERENCE 4: NAME	PHONE NUMBER
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ADDRESS: [STREET]	[CITY]	[STATE]	[ZIP CODE]
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EMPLOYMENT HISTORY:

EMPLOYER:	PHONE NUMBER AND CONTACT PERSON	POSITION	DATES OF EMPLOYMENT FROM TO	REASON FOR LEAVING

VOLUNTEER EXPERIENCE	PHONE NUMBER AND CONTACT PERSON	POSITION	DATES OF EMPLOYMENT FROM TO	REASON FOR LEAVING

PLEASE READ CAREFULLY

The facts set forth above in my application are true and complete to the best of my knowledge. I understand that if accepted as a Riley County Police Department Volunteer, false statements on this application shall be considered sufficient cause for dismissal. I further understand that an incomplete application may be cause for rejection of this application.

My electronic signature entered below authorizes the Riley County Police Department to review my employment records from the employers listed, also my driving and criminal records or other background data as it may relate to the position of Riley County Police Department Volunteer for which I am applying. I also authorize the employers listed to release my employment record information to the Riley County Police Department.

Electronic Signature

Date



1st Nationally Accredited Police Department in the State of Kansas